



CYPRESS RECREATION AND COMMUNITY SERVICES
PAVILION, MOONBOUNCE & ATHLETIC FACILITIES / OPEN SPACE
RESERVATION WORKSHEET

(Please print and fill out completely)

Check one: Evergreen Park [] Pavilion Start Time: am/pm End Time: am/pm
Veterans Park [] Moonbounce Start Time: am/pm End Time: am/pm
Oak Knoll Park [] (no pavilion) Athletic Field* Start Time: am/pm End Time: am/pm Field #:
Open Space Start Time: am/pm End Time: am/pm

*Only available at Oak Knoll Park

Moonbounce Company _____

REMEMBER: This is NOT a reservation of space for the moonbounce equipment. It is a permit to have the moonbounce equipment on the park. Moonbounce generator must be gas powered.

Oak Knoll Park Field number: _____ Other: _____

EVENT DATE: _____

Start time: AM PM Guest Arrival Time: AM PM Departure time: AM PM

ORGANIZATION (if applicable): _____ Phone (____) _____

Your Name: _____ Driver's License #: _____

Address: _____ Email _____
Street/City/Zip Code

Day Phone: (____) _____ Evening Phone: (____) _____ Cell Phone: (____) _____

PURPOSE OF MEETING: _____

Estimated Attendance: _____ Percent of members living in Cypress: _____%

- 1. Is facility to be used for fundraising? (non-profit only) YES [] NO []
a. If yes, what will net proceeds be used for? _____
2. Open to the public? YES [] NO []
3. Will a catering service be used: YES [] NO []

OFFICE USE ONLY (Do not write below this line)

Pavilion Fee \$ _____
Moonbounce Fee \$ _____
Athletic Field Use Fee (per hour) \$ _____
Other (per hour) \$ _____
TOTAL \$ _____

CASH VISA M/C Check # _____ Receipt # _____