



Cypress Recreation & Community Services Facility Use Agreement Pavilion and/or Moonbounce Permit

Contract # _____

Event Date _____

A. Pavilions

1. Only Cypress residents may reserve park pavilions.
2. Pavilions must be requested at least 10 working days in advance.
3. Only one permit per day will be issued for each individual pavilion.
4. The reserved area is limited to the area directly under the pavilion with picnic tables. The grassy areas surrounding each pavilion are available on a first come, first serve basis.
5. Applicants shall properly dispose of all trash.
6. Driving on the park is not permitted for any reason.
7. Pavilion fees are non-refundable. This includes events that are cancelled due to inclement weather or cancellation by the applicant. No deposit is required.
8. Consumption, serving and/or selling of alcohol is not permitted at any park facility except pursuant to a written authorization issued by the District.

B. Moonbounce Permits

1. A \$15 permit fee is due not less than 10 WORKING days prior to event date.
2. Cypress Residents may submit an application 15 months in advance of their date.
3. The Moonbounce fee is non-refundable, even in the event of inclement weather or cancellation
4. Proof of residency must be shown at the time the application is submitted.
5. Only one permit per day, per park will be allowed.
6. Moonbounce vendor must provide a Certificate of Insurance listing the "City of Cypress/Cypress Recreation and Park District" as additionally insured for a minimum of \$1 million.
7. Permit will *NOT* be issued until the name of the Moonbounce company is submitted and the certificate of insurance is valid.
8. Moonbounce vendor's generator **MUST** be gas-powered.
9. Moonbounce may not be any larger than a Standard size moonbounce, approximately 15' x 15'.
10. Extreme, maze, three-in-one, or obstacle course type moonbounces are *NOT* permitted.
11. Moonbounce company is *NOT* allowed to drive onto the park.
12. Permit is not a reservation of space for the equipment. It is a permit to have the equipment on the park.
13. Amplified music is not permitted at any City of Cypress Park.

C. Athletic Facilities / Open Space

1. Athletic facilities must be requested at least 10 working days prior to the event date.
2. Applicant must provide all equipment to be used in connection with the athletic fields, including all bases, athletic equipment and supplies.
3. Fees for the rental of athletic fields do not include field preparations.
4. The reserved area is limited to the athletic field and dugouts, where applicable. The areas surrounding the athletic facility is available on a first come, first serve basis.
5. Driving on the park or athletic field is prohibited.
6. Athletic facility fees are non-refundable. This includes events that are cancelled due to inclement weather or cancellation by the applicant. No deposit is required.
7. Consumption, serving and/or selling of alcohol is not permitted at any park or athletic facility except pursuant to a written authorization by the District.
8. Organized groups are required to provide proof of sufficient liability insurance which lists the City and the District as additionally insured at least 5 working days prior to the event.