

# PERFORMANCE RATING CRITERIA

*Attendance & Punctuality*

*Attitude*

*Initiative*

*Judgment*

*Public Image Projected*

*Ability to Follow Directions*

*Ability to Obey Safety*

*Rules*

*Use of Equipment*

*Communication Skills*

*Quality of Work*



City of Cypress  
Counselor-In-Training Program  
5700 Orange Avenue  
Cypress, CA 90630

City of Cypress  
Recreation and Community  
Services

# 2012 COUNSELORS -IN- TRAINING PROGRAM SENIOR CENTER



RECREATION  
" CREATING COMMUNITY "

Spend the summer making a difference in the lives of older adults, while learning valuable lessons and having fun!

5700 Orange Avenue  
Cypress, CA 90630  
(714) 229-6780  
[www.cypressrec.com](http://www.cypressrec.com)



# TONS OF SUMMER FUN!

## CYPRESS SENIOR CENTER 9031 GRINDLAY STREET

We are looking for CIT's to assist in the following areas:

### Dining Center

- Greeting Participants
- Preparing Meals
- Serving the Meals

### Special Events

- Senior Resource Fair
- Luau
- Patio Lunch
- Movie Program
- Wii Tournaments

### Office Support

- Answering Phones
- Providing Information
- Many Special Projects

### Home Delivered Meals

- Deliver Meals to the Homebound



## MISSION STATEMENT

The mission of the Counselor-In-Training Program is to provide an environment where teens can learn leadership skills, develop a positive self-image and become involved members of the community so that they may be better prepared to lead fulfilling and productive adult lives.

## PROGRAM GOALS

The goal of the CIT Program is to provide you with the following:

- Increased sense of community pride
- Increased knowledge of community resources
- Increased self-esteem
- Increased appreciation of adult role models
- On-going feedback regarding work performance
- Duties that are meaningful, worthwhile, and appropriate for your age and background
- A positive, worthwhile, and fulfilling experience that will be the first step on the career ladder
- The opportunity to work toward short and long term goals, meet new friends, and have fun!

If you are 16 years or older and would like information on volunteering or employment, please call Recreation and Community Services at (714) 229-6780 for more information

\*Any person hired must be fingerprinted by the City of Cypress prior to working

## IMPORTANT INFORMATION

CIT volunteers must be a minimum of 14 years old or entering the ninth grade and a maximum of 16 years old

The CIT Volunteer Program gives teens the opportunity to assist in a variety of activities designed to meet the changing needs of older adults

*CIT's must be available to volunteer Mon/Wed/Fri, 9:00am - 10:00pm, for nine (9) weeks during the summer program*

Volunteers assist with the Home Delivered Meals, Dining Center, Office Support, and Special Events

Interviews will be held in the middle of **APRIL**

A mandatory orientation will be scheduled for early **JUNE**

Schedules for volunteers will be given at orientation

Counselor-In-Training applications are available at the Cypress Community Center, 5700 Orange Ave. or online at [www.cypressrec.com](http://www.cypressrec.com)

