

**Water Quality Management Plan  
Notice of Transfer of Responsibility  
Tracking No. Assigned by the City of Cypress**

Submission of this Notice of Transfer of Responsibility constitutes notice to the \_\_\_\_\_ that responsibility for the Water Quality Management Plan ("WQMP") for the subject property identified below, and implementation of that plan, is being transferred from the Previous Owner (and his/her agent) of the site (or a portion thereof) to the New Owner, as further described below.

**I. Previous Owner/Previous Responsible Party Information**

Company/Individual Name		Contact Person	
Street Address		Title	
City	State	ZIP	Phone

**II. Information About Site Transferred**

Name of Project (if applicable)	
Title of WQMP Applicable to site:	
Street Address of Site (if applicable)	
Planning Area (PA) and/or Tract Number(s) for Site	Lot Numbers (if Site is a portion of a tract)
Date WQMP Prepared (and revised if applicable)	

**III. New Owner/New Responsibility Party Information**

Company/Individual Name		Contact Person	
Street Address		Title	
City	State	ZIP	Phone

**IV. Information About Site Transferred**

General Description of Site Transferred to New Owner	General Description of Portion of Project/Parcel Subject to WQMP Retained by Owner (if any)
Lot/Tract Numbers of Site Transferred to New Owner	
Remaining Lot/Tract Numbers Subject to WQMP Still Held by Owner (if any)	
Date of Ownership Transfer	

Note: When the Previous Owner is transferring a Site that is a portion of a larger project/parcel addressed by the WQMP, as opposed to the entire project/parcel addressed by the WQMP, the General Description of the Site transferred and the remainder of the project/parcel not transferred shall be set forth as maps attached to this notice. These maps shall show those portions of a project/parcel addressed by the WQMP that are transferred to the New Owner (the

Transferred Site), those portions retained by the Previous Owner, and those portions previously transferred by Previous Owner. Those portions retained by Previous Owner shall be labeled “Previous Owner,” and those portions previously transferred by Previous Owner shall be labeled as “Previously Transferred.”

**V. Purpose of Notice of Transfer**

The purposes of this Notice of Transfer of Responsibility are: 1) to track transfer of responsibility for implementation and amendment of the WQMP when property to which the WQMP is transferred from the Previous Owner to the New Owner, and 2) to facilitate notification to a transferee of property subject to a WQMP that such New Owner is now the Responsible Party of record for the WQMP for those portions of the site that it owns.

**VI. Certifications**

A. Previous Owner

I certify under penalty of law that I am no longer the owner of the Transferred Site as described in Section II above. I have provided the New Owner with a copy of the WQMP applicable to the Transferred Site that the New Owner is acquiring from the Previous Owner.

Printed Name of Previous Owner Representative	Title
Signature of Previous Owner Representative	Date

B. New Owner

I certify under penalty of law that I am the owner of the Transferred Site, as described in Section II above, that I have been provided a copy of the WQMP, and that I have informed myself and understand the New Owner’s responsibilities related to the WQMP, its implementation, and Best Management Practices associated with it. I understand that by signing this notice, the New Owner is accepting all ongoing responsibilities for implementation and amendment of the WQMP for the Transferred Site, which the New Owner has acquired from the Previous Owner.

Printed Name of New Owner Representative	Title
Signature	Date